**Application for Ukrainian Refugee Disaster Support Fund Grant**

To be considered for a grant from the above funds, the application must:

* address a **specific need** for Ukrainian Refugees residing in District 1060
* be at least one of the designated areas identified for grant funding, as set out on this application form
* have direct Rotary involvement, albeit that there may be partnership working with local Ukrainian Association/s, Red Cross, Local Authority/s, Local Community Voluntary Services (CVS)
* A consortium of two or more Clubs can be formed. The Lead Club is responsible for the administration activities of the grants on behalf of all the Clubs in the consortium.
* Rotarians from a Club or Clubs within the District must:
1. be engaged in supporting the area/s for which the grant has been applied for
2. take responsibility for providing the services or goods **needed** by the Ukrainian Refugees
3. be responsible for providing an update about the work that they are involved with, in

 supporting the Ukrainian Refugees within their respective Club/s area/s,

* exclude any liability to the District 1060 Foundation - Ukrainian Disaster Support Fund, except for the amount of the specific agreed grant/s
* To receive all types of Grant, Rotary International stipulate that a Rotary Club must have completed a current Memorandum of Understanding and comply with relevant Rotary Grant Conditions including saving details and copies of invoices/receipts for at least 5 years. A Training session at a Club meeting or District function should be undertaken. Alternatively Training videos, should be viewed by at least one Club member involved in the Application. These are available on the District Foundation website via the 'Training Material' tab. [[http://foundation.rotary1060.org.uk/training-material](#_blank)](http://foundation.rotary1060.org.uk/training-material)

 *More than one grant can be applied for, but the maximum total value of grants per club is £600.*

*Expenditure, under this scheme, must not be incurred until the application for a grant has been approved.*

|  |
| --- |
| ***State the Name of the Club*** (*or for a consortium Names of* ***all Clubs*** *and* ***i****dentify the Lead Club.* |
| *Designated Areas Qualifying for Grants**1 Transportation costs within the UK for essential travel purposes* *2 Clothing for adults & children**3 School uniforms & footwear**4 Educational needs & equipment**5 Language and translation services**6 Food, hygiene & toiletries**7 Equipment for babies & children**8 Other (to be agreed in advance with the D1060 Foundation Lead)*  |
| ***Please provide details of any organisations that you are working with to provide this Grant*** |
| ***Have you checked that the Grant is being spent for the benefit of refugees from Ukraine and not refugees from other countries? Have they been granted a visa under the “Ukraine Sponsorship Scheme (Homes for Ukraine)*** |
| ***How many refugees will benefit from the Grant that you are applying for? This should includes the number of adults and children supported.******Number of adults to be supported …..........................******Number of children to be supported …........................*** |
| ***Please give brief details of how the Grant is going to be used and shared out.***  |
|  ***Please provide a breakdown of the anticipated costs for each of the designated areas applied for. The Lead Club only should complete this section on behalf of the group.******(Note: In the Final Report of the project receipts will need to be provided to confirm grant application expenditure)***1. *Transportation costs within the UK for essential travel purposes*

*With agreement of the local Rotary club. £* *(Mileage at 25p per mile)*1. *Clothing for adults & children £*

*(Indicate number of adults & children being assisted)*1. *School uniforms and footwear £*

*(Include number and ages of children being assisted)*1. *Educational needs & equipment £*

*(Calculators, pens, books etc.)*1. *Language/translation services £*

1. *Food, hygiene and toiletries £*
2. *Equipment for babies & children £*

*(E.g., pushchairs, buggies, feeding cups etc.)*  *8 Other (to be agreed in advance with D1060 Foundation Lead) £* ***TOTAL £***  |
| **Please confirm amount of Disaster Grant requested £****How much if anything will your Club/Clubs be contributing £** |
| Name of Club’s (or Lead Club of a consortium) Account;......................................................................................Sort Code: - - A/C No: |
| ***Who is to be responsible for the management of the grant and provide the feedback report to District 1060 Foundation District Grants sub-committee***? Name: Telephone:Email:  |
| ***Please provide details of an additional contact for this project.*** Name: Telephone:Email: |
| **The Lead Clubs of a consortium should complete the Agreement form below****Please forward completed form(s) to District Foundation Committee.**You can do this by clicking on the link below (if completing the form via Word or a similar tool) or manually typing in the email address. If typing in the address, be aware of the underscore character (‘trf**\_**ukraine’)***trf\_ukraine@foundation.rotary1060.org.uk*** |

**District 1060 Foundation**

**Ukrainian Refugee Disaster Support Fund Grant**

**Consortium Agreement**

This document records the agreement between members of the consortium.

The Lead Club is responsible for the administrative duties of the Associate Clubs.

This includes acting as banker for the consortium and communicating with the District Team.

(if there are more than 4 Associates, please use a second form)

|  |
| --- |
| Lead Club  Name of Club................................................................................................................................................. |
| Who, in the Lead Club, is to be responsible for the management of the grant Name: .......................................................... Telephone: ..........................................................Email: .................................................................................................................... |
| Lead Club’s Bank Account Details: Name of Account............................................Sort Code:............................................ A/C No:............................................ |
| Associate Club 1 Name of Club..................................................................Name of Officer...................................................Office......................................Telephone:...........................Email: .....................................................................................................Signature............................................ |
| Associate Club 2 Name of Club..................................................................Name of Officer...................................................Office......................................Telephone:...........................Email: .....................................................................................................Signature............................................ |
| Associate Club 3 Name of Club..................................................................Name of Officer...................................................Office......................................Telephone:...........................Email: .....................................................................................................Signature............................................ |
| Associate Club 4 Name of Club..................................................................Name of Officer...................................................Office......................................Telephone:...........................Email: .....................................................................................................Signature............................................ |

**Please forward completed form** trf\_ukraine@foundation.rotary1060.org.uk (Note the underscore)